

## School Drill Documentation Form

Type of Drill	Number/Schedule
Fire	Five drills – Three must be completed by December 1
Tornado	Two drills – One must be completed in March
Safety/Security	Three drills – One must be completed prior to December 1 and one after January 1 <ul style="list-style-type: none"> <li>One drill shall include security measures that are appropriate to an emergency, such as the release of a hazardous material.</li> <li>One drill shall include security measures of a potentially dangerous individual on or near the school premises.</li> <li>Seek input from the administration of the school and local public safety on the nature of the drill.</li> </ul>

Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Eastpointe Middle School

Principal: Deniescha Malone

Date of drill: 09/12/2022 Number of students: 129 Number of staff: 48

Time initiated: 1:30p (a.m./p.m.) Time concluded: 1:33 p (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input type="checkbox"/> During class time	<input checked="" type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: \_\_\_\_\_

This report is for:  
 (circle number next to applicable drill)

Fire drill number **2** **3** **4** **5** for the 2022/2023 school year

Tornado drill number **1** **2** for the 2022/2023 school year

Safety/Security drill number **1** **2** **3** for the 2022/2023 school year

Name of person conducting drill: Deniescha Malone

Title of person conducting drill: Principal

Signature or person conducting drill: *Deniescha Malone* Date: 9/9/22

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: Macomb County OEM Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

*Must post on the school's website within 30 days after completing the drill.  
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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Eastpointe Middle School ▼

Principal: Deniescha Malone

Date of drill: 09/20/2022 Number of students: 148 Number of staff: 35

Time initiated: 9:24 (a.m./p.m.) Time concluded: 9:26 (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: \_\_\_\_\_

This report is for: \_\_\_\_\_ Fire drill number (1)(2)(3)(4)(5) for the 2022/2023 school year  
(circle number next to applicable drill)

Tornado drill number (1)(2) for the 2022/2023 school year

Safety/Security drill number (1)(2)(3) for the 2022/2023 school year

Name of person conducting drill: Deniescha Malone

Title of person conducting drill: Principal

Signature or person conducting drill: *Deniescha Malone* Date: 9/20/20

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: Macomb County OEM Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Eastpointe Middle School

Principal: Deniescha Malone

Date of drill: 09/16/2022 Number of students: 132 Number of staff: 34

Time initiated: 12:25 (a.m./p.m.) Time concluded: 12:37 (a.m./p.m.)

Situation at Start of the Drill: (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: Student pulled alarm

This report is for: Fire drill number 1 2 3 4 5 for the 2022/2023 school year  
 (circle number next to applicable drill)  
 Tornado drill number 1 2 for the 2022/2023 school year  
 Safety/Security drill number 1 2 3 for the 2022/2023 school year

Name of person conducting drill: Deniescha Malone

Title of person conducting drill: Principal

Signature or person conducting drill:  Date: 9/16/2022

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: Macomb County OEM Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.	

School: Eastpointe Middle School ▼

Principal: Deniescha Malone

Date of drill: 09/29/2022 Number of students: 113 Number of staff: 42

Time initiated: 10:15 (a.m./p.m.) Time concluded: 10:17 (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: \_\_\_\_\_

This report is for:  
 (circle number next to applicable drill)

Fire drill number **① ② ③ ④ ⑤** for the 2022/2023 school year

Tornado drill number **① ②** for the 2022/2023 school year

Safety/Security drill number **① ② ③** for the 2022/2023 school year

Name of person conducting drill: Morgan Reece

Title of person conducting drill: Dean of Students

Signature or person conducting drill: *Morgan Reece* Date: 9/30/20

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: Macomb County OEM Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Eastpointe Middle School ▼

Principal: Deniescha Malone

Date of drill: 10/03/2022 Number of students: 124 Number of staff: 45

Time initiated: 8:15 (a.m./p.m.) Time concluded: 8:18 (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: \_\_\_\_\_

This report is for:  
 (circle number next to applicable drill)

Fire drill number **① ② ③ ④ ⑤** for the 2022/2023 school year

Tornado drill number **① ②** for the 2022/2023 school year

Safety/Security drill number **① ② ③** for the 2022/2023 school year

Name of person conducting drill: Morgan Reece

Title of person conducting drill: Dean of Students

Signature or person conducting drill: Morgan Reece Date: 10/3/22

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: Macomb County OEM Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

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School: Eastpointe Middle School ▼

Principal: Deniescha Malone

Date of drill: 10/27/2022 Number of students: 124 Number of staff: 33

Time initiated: 2:20 (a.m./p.m.) Time concluded: 2:40 (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input checked="" type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: Police situation about 1/2 mile south of the middle school. School went onto security hold upon notification.

This report is for:  
 (circle number next to applicable drill)

Fire drill number **① ② ③ ④ ⑤** for the 2022/2023 school year

Tornado drill number **① ②** for the 2022/2023 school year

Safety/Security drill number **① ② ③** for the 2022/2023 school year

Name of person conducting drill: Deniescha Malone

Title of person conducting drill: Principal

Signature or person conducting drill: *Deniescha Malone* Date: 10/27/22

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: Macomb County OEM Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Eastpointe Middle School ▼

Principal: Deniescha Malone

Date of drill: 11/10/2022 Number of students: 121 Number of staff: 43

Time initiated: 1:40 (a.m./p.m.) Time concluded: 1:43 (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: \_\_\_\_\_

This report is for: \_\_\_\_\_ Fire drill number (1)(2)(3)(4)(5) for the 2022/2023 school year  
(circle number next to applicable drill)

Tornado drill number (1)(2) for the 2022/2023 school year

Safety/Security drill number (1)(2)(3) for the 2022/2023 school year

Name of person conducting drill: Deniescha Malone

Title of person conducting drill: Principal

Signature or person conducting drill:  Date: 11/18/22

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: Macomb County OEM Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Eastpointe Middle School ▼

Principal: Deniescha Malone

Date of drill: 01/19/2023 Number of students: 98 Number of staff: 41

Time initiated: 7:26 (a.m./p.m.) Time concluded: 8:00 (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: Power went out in the building

This report is for: (circle number next to applicable drill)

Fire drill number **① ② ③ ④ ⑤** for the 2022/2023 school year

Tornado drill number **① ②** for the 2022/2023 school year

Safety/Security drill number **① ② ③** for the 2022/2023 school year

Name of person conducting drill: Deniescha Malone

Title of person conducting drill: Principal

Signature or person conducting drill: *Deniescha Malone* Date: 01/20/23

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: Macomb County OEM Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.	

School: Eastpointe Middle School

Principal: Deniescha Malone

Date of drill: 01/19/2023 Number of students: 131 Number of staff: 41

Time initiated: 1:55 (a.m./p.m.) Time concluded: 1:55 (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: \_\_\_\_\_

This report is for: \_\_\_\_\_ Fire drill number (1)(2)(3)(4)(5) for the 2022/2023 school year  
(circle number next to applicable drill)

Tornado drill number (1)(2) for the 2022/2023 school year

Safety/Security drill number (1)(2)(3) for the 2022/2023 school year

Name of person conducting drill: Deniescha Malone

Title of person conducting drill: Principal

Signature or person conducting drill:  Date: 01/20/23

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: Macomb County OEM Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Eastpointe Middle School

Principal: Deniescha Malone

Date of drill: 02/07/2023 Number of students: 196 Number of staff: 31

Time initiated: 12:49 (a.m./p.m.) Time concluded: 12:50 (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: \_\_\_\_\_

This report is for: \_\_\_\_\_ Fire drill number **①②③④⑤** for the 2022/2023 school year  
 (circle number next to applicable drill)

Tornado drill number **①②** for the 2022/2023 school year

Safety/Security drill number **①②③** for the 2022/2023 school year

Name of person conducting drill: Deniescha Malone

Title of person conducting drill: Prinicpal

Signature or person conducting drill:  Date: 02/07/23

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: Macomb County OEM Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.	

School: Eastpointe Middle School

Principal: Deniescha Malone

Date of drill: 03/07/2003 Number of students: 182 Number of staff: 52

Time initiated: 10:17 (a.m./p.m.) Time concluded: 10:19 (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: \_\_\_\_\_

This report is for: \_\_\_\_\_ Fire drill number 1 2 3 4 5 for the 2022/2023 school year  
 (circle number next to applicable drill)

Tornado drill number 1 2 for the 2022/2023 school year

Safety/Security drill number 1 2 3 for the 2022/2023 school year

Name of person conducting drill: Deniescha Malone

Title of person conducting drill: Principal

Signature or person conducting drill: *Deniescha Malone* Date: 03/07/23

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: Macomb County OEM Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

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School: Eastpointe Middle School

Principal: Deniescha Malone

Date of drill: 03/16/2023 Number of students: 177 Number of staff: 37

Time initiated: 1:09 (a.m./p.m.) Time concluded: 1:13 (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: \_\_\_\_\_

This report is for: \_\_\_\_\_  
 (circle number next to applicable drill)

Fire drill number **①②③④⑤** for the 2022/2023 school year

Tornado drill number **①②** for the 2022/2023 school year

Safety/Security drill number **①②③** for the 2022/2023 school year

Name of person conducting drill: Deniescha Malone

Title of person conducting drill: Principal

Signature or person conducting drill:  Date: 03/16/23

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: Macomb County OEM Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

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Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.	

School: Eastpointe Middle School

Principal: Deniescha Malone

Date of drill: 03/23/2023 Number of students: 120 Number of staff: 34

Time initiated: 1:01 (a.m./p.m.) Time concluded: 1:04 (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: To improve location and time from previous tornado drill

This report is for: \_\_\_\_\_ Fire drill number **①②③④⑤** for the 2022/2023 school year  
 (circle number next to applicable drill) Drill Number 3 Tornado drill number **①②** for the 2022/2023 school year  
 Safety/Security drill number **①②③** for the 2022/2023 school year

Name of person conducting drill: Deniescha Malone

Title of person conducting drill: Principal

Signature or person conducting drill: *Deniescha Malone* Date: 03/23/23

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: Macomb County OEM Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

*Must post on the school's website within 30 days after completing the drill.  
 The form must be maintained on the school website for at least three years.*

## School Drill Documentation Form

Type of Drill	Number/Schedule
Fire	Five drills – Three must be completed by December 1
Tornado	Two drills – One must be completed in March
Safety/Security	Three drills – One must be completed prior to December 1 and one after January 1 <ul style="list-style-type: none"> <li>One drill shall include security measures that are appropriate to an emergency, such as the release of a hazardous material.</li> <li>One drill shall include security measures of a potentially dangerous individual on or near the school premises.</li> <li>Seek input from the administration of the school and local public safety on the nature of the drill.</li> </ul>
Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.	

School: Eastpointe Middle School ▼

Principal: Deniescha Malone

Date of drill: 05/11/2023 Number of students: 228 Number of staff: 48

Time initiated: 10:22 (a.m./p.m.) Time concluded: 10:25 (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks: \_\_\_\_\_

This report is for:  
 (circle number next to applicable drill)

Fire drill number **① ② ③ ④ ⑤** for the 2022/2023 school year

Tornado drill number **① ②** for the 2022/2023 school year

Safety/Security drill number **① ② ③** for the 2022/2023 school year

Name of person conducting drill: Deniescha Malone

Title of person conducting drill: Principal

Signature or person conducting drill: *Deniescha Malone* Date: 05/11/23

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: Macomb County OEM Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

*Must post on the school's website within 30 days after completing the drill.  
 The form must be maintained on the school website for at least three years.*